



Brief Report

“International Training Workshop on Micro and Small Enterprises Development in Rural Area”

in cooperation of the Government of Indonesia, ICCO, CIRDAP and NAM CSSTC

I. Introduction

Micro and small enterprises are seen as engine of growth in rural area, as they will be in the nature of upstream and downstream industries, supporting a prosperous farming activity. These are household enterprises, providing employment with established linkages of farm and non-farm businesses. These enterprises based on local resources and skills will influence migration patterns and also stop draining of resources to urban areas, even for primary processing.

All countries in the region have policies geared to rural micro enterprises. There are specific institutions set up for this purpose and also specific schemes, even encouraging women groups to participate in this sector. In some countries, massive programmes have been promoted. But the policy goals and institutional responses do not match to the desirable extent.

All countries in the NAM/CIRDAP member countries have adopted policies, institutions and strategies to promote micro, small and medium enterprises and have even related them to export related growth sectors. The policies are pursued vigorously. In some countries, they have become part of rural-led strategies of growth. Thus there is a need to share the successful experiences, visit projects, interact with institutions, to derive policies and programme methodologies and projects to suit specific country situations.

Within this line, the Government of the Republic of Indonesia in cooperation with CIRDAP (Centre on Integrated Rural Development for Asia and Pacific) through SOCSEA (Sub-regional Office of CIRDAP for South East Asia), ICCO (Interchurch Organization for Development Cooperation) and NAM CSSTC (Non-Aligned Movement Centre for South-South Technical Cooperation) conducted an international training workshop on micro and small enterprises development in rural area.

The training programme was conducted from 3 to 7 December 2012 in Yogyakarta, Indonesia.

II. Objective

The objectives of the training programme are as follows:

- a) To provide participants with opportunity to exchange of ideas and information and share experiences among NAM/CIRDAP member countries on the development of micro and small enterprises;
- b) To develop a sound understanding of the concept and methodologies used in micro and small enterprises development;

The training programme covered the following subjects:

- a) Critical Factors in the Promotion of SMEs;
- b) Institutional Capacity Building of SMEs in Rural Area;
- c) Strategy of SMEs Development; and
- d) Indonesian Experiences in SMEs Development in Rural Area.

III. Methodology

The training programme was conducted through:

Class Session:

The session conducted using adult-learning methodology. There is no instruction but knowledge-sharing approach is applied.

Field Session:

Field study to the best practices of micro and small enterprises development to see how this sector is sustainably managed through community-based scheme.

Presentation of Country Report:

Participants were requested to prepare and present their Country Report covering problems and potentials of micro and small enterprises development, especially those are operated in rural area. Their knowledge and experiences were shared during the class and field sessions.

Preparation of Action Plan:

At the end of the Class Session, participants were asked to prepare Action Plan to be implemented in their respective countries when they are back home.

Language:

The language used in the Training Programme is English.

IV. Programme Activities

The Training Agenda was organized as follows:

| Date | Time | Programme/Training Subject | Presenter/Facilitator/Moderator |
|---------------|-------------|---|---|
| Mon, 3 Dec | 08.30-09.15 | - Opening Session - Group Photo | - <i>Linggawaty Hakim</i> , NAM CSSTC - <i>Nuryanto</i> , SOCSEA - <i>Kees de Ruiter</i> , ICCO - <i>Dr Cecep Effendi</i> , CIRDAP |
| | 09.15-09.45 | - Personal Introduction - Briefing on the Programme and Logistics - Check Participant's Expectations | Facilitators: <i>Achmad Rofi'ie</i> <i>Alpadi Lumban Gaol</i> <i>Christina Sudiro</i> |
| | 09.45-10.00 | Coffee break | |
| | 10.00-12.00 | <u>Session 1</u> Some Critical Factors in the Promotion of SMEs: Case Studies of Some Countries in Asia and the Pacific | Dr Cecep Effendi <i>Director General of CIRDAP</i> Moderator: <i>Alpadi Lumban Gaol</i> |
| | 12.00-13.00 | Lunch break | |
| | 13.00-15.00 | <u>Session 2</u> Institutional Capacity Building of Micro and Small Enterprises in Rural Area | Fujiartanto <i>Ministry of Home Affairs of Indonesia</i> Moderator: <i>Christina Sudiro</i> |
| | 15.00-15.15 | Coffee break | |
| | 15.15-17.00 | Today's lessons learned (Wrap-up) | Facilitators: <i>Alpadi Lumban Gaol</i> <i>Achmad Rofi'ie</i> |
| Tue, 4 Dec | 08.30-10.00 | <u>Session 3</u> Strategy of Micro and Small Enterprises Development in Rural Area | Dewi Meisari <i>Faculty of Economics, University of Indonesia</i> Moderator: <i>Achmad Rofi'ie</i> |
| | 10.00-10.15 | Coffee break | |
| | 10.15-12.00 | <u>Session 4</u> Indonesian Experiences in Micro and Small Enterprises Development in Rural Area | Simon E Lumban Gaol <i>Ministry of Home Affairs of Indonesia</i> Moderator: <i>Alpadi Lumban Gaol</i> |
| | 12.00-13.00 | Lunch break | |
| | 13.00-15.00 | <u>Session 5</u> Presentation of Country Papers | Participants Facilitator: <i>Christina Sudiro</i> |
| | 15.00-15.15 | Coffee break | |
| | 15.15-17.00 | Today's lessons learned (Wrap-up) | Facilitators: <i>Alpadi Lumban Gaol</i> <i>Achmad Rofi'ie</i> |
| Wed, 5 Dec | 08.00-12.00 | Visit UPK (Activity Management Unit) of Berbah, Sleman District | Focusing on Community-based Institutional Building |
| | 12.00-13.00 | Lunch break | |
| | 13.00-17.00 | Visit UPK (Activity Management Unit) | Focusing on Micro and Small |

| | | | |
|---------------|-------------|---|--|
| | | of Piyungan, Bantul District | Enterprises Development |
| Thu, 6 Dec | 08.00-08.30 | Briefing on the Preparation of Action Plan | <i>Achmad Rofi'ie</i> |
| | 08.30-12.00 | Preparation of Action Plan | Participants |
| | 12.00-13.00 | Lunch break | |
| | 13.00-15.00 | Preparation of Action Plan (continued) | Participants |
| | 15.00-15.15 | Coffee break | |
| | 15.15-17.00 | Preparation of Presentation | Participants |
| Fri, 7 Dec | 08.30-10.00 | Presentation of Action Plan | Participants Facilitator: <i>Alpadi Lumban Gaol</i> |
| | 10.00-10.15 | Coffee break | |
| | 10.15-12.00 | Overall Evaluation and Cross-check Participant's Expectations | Facilitators: <i>Achmad Rofi'ie</i> <i>Christina Sudiro</i> |
| | 12.00-13.00 | Lunch break | |
| | 13.00-14.00 | Certificate Awarding and Closing Session | - <i>Ma Salvacion Castillejos</i> , Participant - <i>Alpadi Lumban Gaol</i> , SOCSEA - <i>Achmad Rofi'ie</i> , NAM CSSTC |

V. Participants

Total participant is 9 persons from Indonesia, Lao PDR, Malaysia, Myanmar, Philippines and Vietnam.

They are from the government agencies working on development planning and social-economic development. Details are as follows:

| No | Country | Name | Office |
|----|-------------|-------------------------|---|
| 1 | Indonesia | Ms. Rickith D Noviyanti | Ministry of Home Affairs |
| 2 | Indonesia | Mr. Edi Yanto | Ministry of Cooperative and SMEs |
| 3 | Indonesia | Mr. Idee Sasongko | Province Coordinator of PNPM Project |
| 4 | Lao PDR | Mr. Sa Siriphong | Office of SMEs Promotion and Development |
| 5 | Malaysia | Mr. Jasri bin Jubli | Ministry of Rural and Regional Development |
| 5 | Myanmar | Mr. Thein Win | Ministry of National Planning and Economics |
| 7 | Philippines | Ms. Salvacion Agatep C | Department of Trade and Industry |
| 8 | Vietnam | Mr. Do Quoc Thang | Ministry of Agriculture and Rural Development |
| 9 | Vietnam | Ms. Ha Quynh Nga | Ministry of Planning and Investment |

VI. Resource Persons and Facilitators

Resource persons are from the Indonesian Ministry of Home Affairs, Faculty of Economics of the University of Indonesia and CIRDAP. Field facilitators are from the Management Unit of Activities of Berbah (Sleman District) and Piyungan (Bantul District). Resource person details are as follows:

| No | Name | Office |
|----|-----------------------|-----------------------------------|
| 1 | Mr. Cecep Effendi | CIRDAP, Dhaka (Bangladesh) |
| 2 | Mr. Fujiartanto | Ministry of Home Affairs, Jakarta |
| 3 | Mr. Simon Lumban Gaol | Ministry of Home Affairs, Jakarta |
| 4 | Ms. Dewi Meisari | University of Indonesia, Jakarta |

VII. Expectation and Evaluation

Prior to the starting session, all participants were requested to express their expectations in written form using the form prepared by the Committee. Their expectations were compiled by subject of concerns and openly discussed at the ending session. They all together checked whether their expectations were met or not met. There were also post-class and post-field series of evaluations by subject. Overall evaluation was also made before the Closing Session.

The results are as follows:

1. Check the Participant's Expectations:

| No. | EXPECTATIONS | MET | | | NOT MET | | |
|----------|---|-----|---|---|---------|---|---|
| | | 10 | 8 | 6 | 4 | 2 | 0 |
| I | ON THE GENERAL KNOWLEDGE CONCERNING MICRO AND SMALL ENTERPRISES DEVELOPMENT (MSED): | | | | | | |
| 1 | Government regulation in other countries that pro to SME's. (Idee Sasongko) | | v | | | | |
| 2 | Institutional of SME's in other countries. (Idee Sasongko) | v | | | | | |
| 3 | I hope I can learn and understand about problem and solution in MSED. (Edi Yanto) | | v | | | | |
| 4 | They are central to development process. (Do Quoc Thang) | | v | | | | |
| 5 | Understanding constraint, facing them and the potential of this firms therefore remains important, as the private sectors continue to account for increasing share of economic growth and employment. (Do Quoc Thang) | | v | | | | |
| 6 | About the importance of local government role to improve MSE's programme: the incentive, the capital. (Rickith Dwi Novianti) | | v | | | | |
| 7 | The experience of ASEAN countries in training the quality of human resources, high technology. (Ha Quynh Nga) | | v | | | | |
| 8 | The process of legal regulation reform in SMED. (Ha Quynh Nga) | | | v | | | |
| 9 | MSE is around 9 employment and it is very important for rural area and poverty reduction. (Thein Win) | v | | | | | |
| 10 | Importance of MSD to change rural capital and environment. (Jasni bin Jubli) | v | | | | | |
| 11 | Examples micro and small enterprise at various country action plans. (Jasni bin Jubli) | v | | | | | |

| | | | | | | | |
|------------|--|---|---|---|--|--|--|
| 12 | To know the MSED situation of other countries, constraint and problems faced by SME. (Sa Siriphong) | v | | | | | |
| 13 | I expect to gain more knowledge and information, technique and best practices to be used in the implementation of programme and projects that will develop MSE in the rural area. (Salvacion A. Castillejos) | | v | | | | |
| II | ON THE POLICY AND/ OR TECHNICAL ASPECTS OF CAPACITY BUILDING AND DEVELOPING MSED IN RURAL AREA: | | | | | | |
| 1 | Kind of capacity building for SME's marketing. (Idee Sasongko) | | | v | | | |
| 2 | How the government of participant country help to channeling SME's to big company/ hypermarket. (Idee Sasongko) | | | v | | | |
| 3 | I hope I can know about step and progress of capacity building and developing MSED. (Edi Yanto) | | v | | | | |
| 4 | Both of them are very important, especially technical aspects. (Do Quoc Thang) | v | | | | | |
| 5 | One stop services on MSE's permission. (Rickith Dwi Novianti) | v | | | | | |
| 6 | The experience of the Resource person to improve their MSE's: The strategy used (Rickith Dwi Novianti) | v | | | | | |
| 7 | Making promptly and efficiently policies for SME in rural area to access to resources(finance, work premises, technology). (Ha Quynh Nga) | v | | | | | |
| 8 | It is very new for my country. So I hope this training will give best policy for strategic MSED. (Thein Win) | v | | | | | |
| 9 | Create an environment and right policy to tackle poor people. (Jasni bin Jubli) | v | | | | | |
| 10 | Capacity and suitable target/ plan. (Jasni bin Jubli) | v | | | | | |
| 11 | Budget allocation and subsidies. (Jasni bin Jubli) | v | | | | | |
| 12 | To know how to make appropriate supporting policy for MSED in rural area (measures and approaches). (Sa Siriphong) | v | | | | | |
| 13 | Mechanism for cooperation with other parties. (Sa Siriphong) | v | | | | | |
| 14 | I expect to learn from the different government policies of different country's representatives on how best they can support the development of MSE in their areas. (Salvacion A. Castillejos) | v | | | | | |
| III | HOW YOU EXPECT TO RELATE THE SUBSTANCES (EITHER POLICY OR TECHNICAL ASPECTS) THAT WILL BE DELIVERED IN THE SESSION TO YOUR COUNTRY'S MSED PROGRAMME?: | | | | | | |
| 1 | Focus discussion on specific aspect. (Idee Sasongko) | v | | | | | |
| 2 | Presentation of each participant's countries. (Idee Sasongko) | v | | | | | |
| 3 | Our job/ activity in Ministry of Cooperatives and SME's is relate or relevance with the substances. So I hope I can get more knowledge and experience to make a decision about MSE policy. (Edi Yanto) | v | | | | | |
| 4 | Enterprises are expected each together and: a. Relationship enterprises each other. b. Increase credit and trade. c. Building relationship with manage official (Do Quoc Thang) | | v | | | | |
| 5 | Government's incentive. (Rickith Dwi Novianti) | v | | | | | |

| | | | | | | | |
|-----------|--|---|---|---|--|--|--|
| 6 | Government policy about the permission of business start. (Rickith Dwi Novianti) | v | | | | | |
| 7 | I hope the experience of ASEAN countries in SMED in rural area are useful for us to study and issue the policies for SMED in the future. (Ha Quynh Nga) | v | | | | | |
| 8 | Based on the situation and the examples where the country has done well (Jasni bin Jubli) | v | | | | | |
| 9 | To modify technical support to local authority for rural development (rural development committee). (Sa Siriphong) | v | | | | | |
| 10 | I expect to adopt and introduce my learnings from this training workshop in my area of jurisdiction and find the way to influence its adoption by my superiors (Salvacion A. Castillejos) | | v | | | | |
| IV | WHAT KNOWLEDGE AND/ OR EXPERIENCES SHARED IN THE SESSIONS YOU EXPECT COULD APPLY IN YOUR COUNTRY'S MSED PROGRAMME: | | | | | | |
| 1 | Knowledge or experiences about: a. Effective bureaucracy. b. Capacity building. (Edi Yanto) | | v | | | | |
| 2 | Difficult from land, finance, personal, etc. (Do Quoc Thang) | v | | | | | |
| 3 | How the foreign cooperation programme have got involve in the MSE's development. (Rickith Dwi Novianti) | v | | | | | |
| 4 | The policies in SME development a. A mechanism to access commercial bank loans. b. The decree on encouraging enterprise to invest in rural area and agriculture sector. Some solution and detail programme about SMED in rural areas. (Ha Quynh Nga) | | v | | | | |
| 5 | Some policy will help to promote for our MSED.(Thein Win) | v | | | | | |
| 6 | Action plan made by the government at various countries to reduce poor people at rural area. (Jasni bin Jubli) | v | | | | | |
| 7 | Supporting measures; capacity building for both local authorities, entrepreneurs. (Sa Siriphong) | v | | | | | |
| 8 | I hope I can use the best practices I learn in my area.(Salvacion A. Castillejos) | | v | | | | |
| V | OTHER EXPECTATIONS: | | | | | | |
| 1 | The committee gather best practices of all participant countries and give it to all participants. (Idee Sasongko) | v | | | | | |
| 2 | Diagram of local SME's institutional of participant countries. (Idee Sasongko) | | | v | | | |
| 3 | I hope I can get friend and network in South East Asia. (Edi Yanto) | v | | | | | |
| 4 | Gaining knowledge, experience, information from the speakers and other participants about the involvement of foreign cooperation programmes has influence in the development of MSE's, in the scheme of access of funding of the MSE's development. (Rickith Dwi Novianti) | v | | | | | |
| 5 | I hope some government programs and law and regulation, especially form developing countries will be good input into our | v | | | | | |

| | | | | | | | |
|-------------------|--|------------|-----------|----------|----------|----------|----------|
| | training workshop.(Thein Win) | | | | | | |
| 6 | Extend this course to other participants from ASEAN country. (Jasni bin Jubli) | v | | | | | |
| 7 | Share more implementation processes at various countries. (Jasni bin Jubli) | v | | | | | |
| 8 | How to SME can access easily to finance. (Sa Siriphong) | | v | | | | |
| Total | | 35 | 14 | 4 | 0 | 0 | 0 |
| | | 53 | | | 0 | | |
| Percentage | | 100 | | | 0 | | |

Based on the percentage of met expectations (100%), we may conclude that the participants are satisfied with the training programmes they participated.

[As a reference, the scoring range is classified as follows: 81-100% met is Satisfied; 51-80% met is Good; 26-50% met is Sufficient; and 0-25% met is Failed]

2. Summary of Evaluations by Training Subject/Resource Person:

| No | a1 | a2 | b1 | b2 | b3 | Score | Relevance | Efficiency | Name |
|----|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| 1 | 4,0 | 4,0 | 4,6 | 4,7 | 4,4 | 4,33 | 4,00 | 4,56 | Cecep |
| 2 | 3,6 | 3,8 | 4,2 | 3,7 | 3,9 | 3,82 | 3,67 | 3,93 | Fuji |
| 3 | 4,0 | 4,3 | 3,9 | 4,1 | 4,3 | 4,13 | 4,17 | 4,11 | Dewi |
| 4 | 3,9 | 4,1 | 3,9 | 3,8 | 4,3 | 4,00 | 4,00 | 4,00 | Simon |
| 5 | 4,1 | 4,1 | 4,2 | 4,1 | 4,3 | 4,18 | 4,11 | 4,22 | UPK Berbah |
| 6 | 4,4 | 4,3 | 4,3 | 4,2 | 4,6 | 4,38 | 4,39 | 4,37 | UPK Piyungan |
| | 4,00 | 4,11 | 4,19 | 4,09 | 4,31 | 4,14 | 4,06 | 4,20 | Average |

The ranging figures are from 1 to 5. If the average score of all training subjects is closer to 5, it means that all subjects delivered in the Class and Field Sessions are well understood by the participants and most appropriate for them.

[The Class/Field Evaluation Form is attached for reference]

3. Result of the Overall Evaluation:

| No | a1 | a2 | b1a | b1b | b2 | c1 | c2 | c3 | c4 |
|----|----|----|-----|-----|----|----|----|----|----|
| 1 | 3 | 5 | 5 | 5 | 5 | 5 | 4 | 3 | 4 |
| 2 | 4 | 4 | 4 | 4 | 3 | 4 | 4 | 4 | 4 |
| 3 | 5 | 4 | 4 | 5 | 5 | 4 | 4 | 4 | 4 |
| 4 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| 5 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 |
| 6 | 5 | 5 | 5 | 4 | 5 | 4 | 4 | 4 | 5 |
| 7 | 4 | 5 | 4 | 5 | 5 | 4 | 5 | 5 | 5 |
| 8 | 4 | 5 | 5 | 4 | 4 | 4 | 4 | 5 | 5 |
| 9 | 5 | 4 | 4 | 5 | 5 | 4 | 4 | 4 | 5 |

| | | | | | | | | | |
|-------|------|-----|------|-----|-----|-------------|-----|-----|------|
| | | | | | | | | | |
| Total | 39 | 41 | 40 | 41 | 41 | 38 | 38 | 38 | 41 |
| Score | 4,3 | 4,6 | 4,4 | 4,6 | 4,6 | 4,2 | 4,2 | 4,2 | 4,6 |
| | 4,44 | | 4,52 | | | 4,31 | | | |
| | | | | | | Total Score | | | 39,7 |
| | | | | | | Final Score | | | 4,41 |

The result also shows that the final score is 4,41, almost 5. The overall training was justified very good.

[The Overall Evaluation Form is attached for reference]

VIII. Lessons Learned

On the concluding first and second class sessions, the participants reflected what they learned from the class sessions they participated. Following is what they have learned:

Date: 3 December 2012

1. The importance of village-based programme for local communities, especially for the poor families
2. Technical aspects focusing to micro business sector
3. Identification of differences and similarities of policy and practices developed in many developing countries
4. Clear criteria of MSED that is a bit different by country
5. The importance of SMEs to be developed in ASEAN countries
6. Need appropriate policy to support SMEs
7. Problems that should be critically identified in order to support SMEs Development
8. SMEs are recognized as strategic driving force for economic development and poverty eradication
9. Rural area is right place for SMEs development
10. SMEs are good for rural and vulnerable groups, hence they need strategy that must be relevant to every region
11. Awareness of the importance of all government levels to support SMEs through one stop policy
12. Identification on the critical factors to formulate workable strategy for SMEs development
13. How SMEs could play big role in economic development
14. How SMEs could survive during crisis time
15. Understand the differences between pros and cons for SMEs development
16. Awareness that SMEs development is good way to help the poor
17. Why SMEs can adjust themselves to any conditions

Date: 4 December 2012

1. We know where to go and how to get there
2. Sharing of existing programmes in some countries for possible future cooperation
3. Why we need sound policy for SMEs development
4. The need for frequent monitoring and evaluation regulated by parties concerned
5. Case of the Farmers Bank which is the 'Not Not Scheme (not cooperative and not bank) that successfully capitalizes money as the main business
6. The substances articulated in the country papers are the good lessons that basically the SMEs development is intended to reduce poverty
7. The importance of synchronization of A-B-G roles (Academy-Business-Government) as strategic effort to empower SMEs
8. Efforts to promote and support SMEs in all areas, not necessarily limited in rural area
9. Strategy of MSED focusing on the poor
10. Characteristic challenges in assisting MSED
11. Role of government in providing loan & grant
12. Similarities of many developing countries in the legislation, capital, up-scaling programme for MSED
13. Identification of common problems that countries can learn each other for possible possible cooperation
14. Role of civil society (NGOs, farmer's organizations, etc) to complement the government's role
15. Role of private sector to strengthen MSED
16. Understanding the different scheme and mechanism based on country's condition

IX. Conclusion and Recommendation

The overall implementation of the training programme on micro and small enterprises development in rural area is well organized, both substantially and logistically, to meet the training objective.

However, there are some good feedbacks from the participants expressed during the overall evaluation that could be accommodated in future similar training, as follows:

1. Field study is not necessarily to visit several sites, but a one-day comprehensive field study at a carefully selected best practice one is more appropriate and more technically experienced.
2. Country reports might be more productively shared if the Committee provides a standard format beforehand as basic reference for participants.

The Committee recommends to hold another similar training course in near future, however the theme and methodology should be more practical based as suggested by participants.

ATTACHMENTS

1

= EVALUATION FORM FOR CLASS SESSION =

TOPIC EVALUATION

International Training Workshop on
Micro and Small Enterprises Development in Rural Area
Yogyakarta, 3 – 7 December 2012

Name of Topic :

**Name of Trainer/
Resource Person** :

Date : **Time** :

Instruction:

Use the following score to indicate the extent to which you agree or disagree with each of the statements below.

Score Code:

| | |
|-------------------|-----|
| Strongly disagree | = 1 |
| Disagree | = 2 |
| Neutral | = 3 |
| Agree | = 4 |
| Strongly agree | = 5 |

If you have any comment, please write down on the space at the end of each item.

BLOCK A: RELEVANCE

A1. I was able to understand the content of this subject or able to practice/operate the technique as suggested. (Level of Understanding)

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

A2. Knowledge/skills gained from this subject could be applied to my working responsibility. (Level of Application)

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

BLOCK B: EFFICIENCY

B1. Documents provided (Training Materials) are appropriate and useful.

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

B2. The Trainer/ resource person is professional (Method of instruction, Communication skills: clear explanation, clear answers to questions)

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

B3. The time given was appropriate.

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

2

= EVALUATION FORM FOR FIELD SESSION =

FIELD EVALUATION

International Training Workshop on
Micro and Small Enterprises Development in Rural Area
Yogyakarta, 3 – 7 December 2012

Name of Field :

**Name of Trainer/
Resource Person** :

Date : **Time** :

Instruction:

Use the following score to indicate the extent to which you agree or disagree with each of the statements below.

Score Code:

Strongly disagree = 1
Disagree = 2
Neutral = 3
Agree = 4
Strongly agree = 5

If you have any comment, please write down on the space at the end of each item.

BLOCK A: RELEVANCE

A1. I was able to understand the micro and small enterprises development by low income people. (Level of Understanding)

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

A2. Knowledge/skills gained from this field visit could be applied in my country. (Level of Application)

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

BLOCK B: EFFICIENCY

B1. Documents provided (Training Materials) are appropriate and useful.

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

B2. The Facilitator/ resource person is professional (Method of instruction, Communication skills: clear explanation, clear answers to questions)

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

B3. The time given was appropriate.

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

OVERALL EVALUATION

International Training Workshop on
Micro and Small Enterprises Development in Rural Area
Yogyakarta, 3 – 7 December 2012

Instruction:

Use the following score to indicate the extent to which you agree or disagree with each of the statements below.

Score Code:

Strongly disagree = 1
Disagree = 2
Neutral = 3
Agree = 4
Strongly agree = 5

If you have any comment, please write down on the space at the end of each item.

BLOCK A: RELEVANCE

A1. The knowledge and practices of MSED in Rural Area seem workable in my country.

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment :

A2. The contents of the course (how to understand, operate and manage Micro and Small Enterprises Development (MSED) in Rural Area meets the needs in my country.

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

BLOCK B: EFFECTIVENESS

B1. I was able to achieve the following objectives of this course:

a. Knowledge and practices of MSED in Rural Area.

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

- b. Knowledge on how UPK Berbah and UPK Piyungan can support the MSED in Sleman and Bantul Districts (Rural Area).

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

B2. The course contents are clearly related to your present or future works.

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

BLOCK C: EFFICIENCY

- C1. This course has covered the subjects that I expected.

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

- C2. In general, the study visits arranged were suitable to help me deepen my understanding or further improve my skills on each subject.

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

- C3. I consider the course is "timely" implemented according to the country's needs in the MSED (objective of the course).

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

- C4. One-week course is appropriate.

| | | | | |
|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|

Comment:

SELECTED PHOTOS



Group photo of Participants and the VIP Guests



Opening Session



Class Session



Field Visit to UPK Berbah, Sleman District



Field Visit to UPK Piyungan, Bantul District



Closing Session: Certificate Awarding



Closing Session: Certificate Awarding



Closing Session: Participants' Representative's Vote of Thanks



Closing Session: Assistant Head for Administration and Finance of SOCSEA's Speech



Closing Session: Assistant Director for Programme of NAM CSSTC's Speech